

<b>Center Name:</b> Little Steps Early Learning Academ		<b>Address:</b> 1315 W. Ave D Lovington, NM 88260			<b>Phone:</b> (575)396-6552		
<b>License Number:</b> 124879	<b>Issue Date:</b> 11/1/2016	<b>Expiration Date:</b> 09/25/2017	<b>Type:</b> 4 Star FOCUS Child Care Center		<b>Status:</b> Licensed		
<b>Capacity</b>					<b>Census</b>		
Over Age 2:	54	Under Age 2:	31	Night Care:	0	Playground:	85
		Over 2:	25	Under 2:	4		
<b>Days and Hours of Operation</b>							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM	Closed	Closed
Closing Times:	04:00 PM	04:00 PM	04:00 PM	04:00 PM	04:00 PM		
<b># of Classrooms:</b> 3	<b>Purpose:</b> Semi-Annual		<b>Date:</b> 01/19/2017		<b>Time:</b> 10:30 AM		
<b>Comments</b> Educators labeled diaper cream while licensing was on-site in the infant room.							


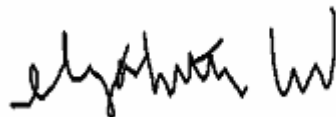
A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Compliance
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Compliance
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES	Not Inspected
8.16.2.22 D FAMILY HANDBOOK	Not Inspected
8.16.2.22 E CHILDREN'S RECORDS	Not Inspected
8.16.2.22 F PERSONNEL RECORDS	Non-compliance

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<b>Administrative Requirements</b>		
<p><b>Deficiencies</b> From the review of staff records, it was determined that 5 out of 12 staff records does/do not include a background check. See Staff Records 8.16.2.22 form for staff with this missing information. (Update every 5 years) <b>Regulation:</b> 8.16.2.22F(1)(e)</p> <p><b>Corrective Action Plan</b> The center will obtain documentation of a background check. <b>Date to be Completed:</b> 02/20/2017</p>		
8.16.2.22 G PERSONNEL HANDBOOK		Not Inspected
<b>Personnel &amp; Staffing</b>		
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS		Not Inspected
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING		Compliance
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES		Compliance
<b>Services &amp; Care of Children</b>		
8.16.2.24 A GUIDANCE		Not Inspected
8.16.2.24 B NAPS OR REST PERIOD		Not Inspected
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS		Not Inspected
8.16.2.24 D DIAPERING AND TOILETING		Not Inspected
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Not Inspected
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE		N/A
8.16.2.24 G PHYSICAL ENVIRONMENT		Not Inspected
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Not Inspected
8.16.2.24 I EQUIPMENT AND PROGRAM		Not Inspected
8.16.2.24 J OUTDOOR PLAY AREAS <b>Deficiencies</b> Playground infant equipment is not safe as evidenced by the following: broken or missing floor boards; visible cracks; chipped or peeling paint. <b>Regulation:</b> 8.16.2.24J(1) <b>Corrective Action Plan</b> Equipment will be removed or made inaccessible until repairs can be made. A schedule for routine inspection and maintenance will be devised. <b>Date to be Completed:</b> 02/20/2017		Non-compliance
8.16.2.24 K SWIMMING, WADING AND WATER		Not Inspected
8.16.2.24 L FIELD TRIPS		Not Inspected
<b>Food Service</b>		
8.16.2.25 B MEALS AND SNACKS		Compliance
8.16.2.25 C MENUS		Compliance
8.16.2.25 D KITCHENS		Compliance

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<b>Food Service</b>		
<b>8.16.2.25 E MEAL TIMES</b>		Compliance
<b>Health &amp; Safety Requirements</b>		
<b>8.16.2.26 A HYGIENE</b>		Not Inspected
<b>8.16.2.26 B FIRST AID REQUIREMENTS</b>		Not Inspected
<b>8.16.2.26 C MEDICATION</b>		Not Inspected
<b>8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS</b>		Not Inspected
<b>8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS</b>		N/A
<b>Buildings, Grounds &amp; Safety</b>		
<b>8.16.2.29 A HOUSEKEEPING</b> <u>Deficiencies</u> The air vents has a heavy accumulation of dust. Regulation: 8.16.2.29A(1) <u>Corrective Action Plan</u> A routine will be established to assess all areas of the premises for cleanliness , safety and potential hazards. Date to be Completed: 02/20/2017		Non-compliance
<b>8.16.2.29 B PEST CONTROL</b>		Not Inspected
<b>8.16.2.29 C MECHANICAL SYSTEMS</b> <u>Deficiencies</u> Water coming from a faucet is above 110 degrees Fahrenheit. Regulation: 8.16.2.29C(5) <u>Corrective Action Plan</u> The center will install a tempering valve ahead of the water-heater piping to ensure water temperature remains below 110 degrees Fahrenheit. Date to be Completed: 02/20/2017		Non-compliance
<b>8.16.2.29 D WATER AND WASTE</b>		Not Inspected
<b>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b>		Compliance
<b>8.16.2.29 F EXITS AND WINDOWS</b>		Compliance
<b>8.16.2.29 G TOILET AND BATHING FACILITIES</b>		Compliance
<b>8.16.2.29 H SAFETY COMPLIANCE</b>		Compliance
<b>8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES</b>		Not Inspected
<b>8.16.2.29 J PETS</b>		N/A

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<p>Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.</p>			
			
<p>12:30 pm</p>		<p></p>	
<p>01/19/2017</p>		<p>01/19/2017</p>	
<p>Surveyor: Rosalyn Gonzalez</p>	<p>Date</p>	<p>Facility Rep: Elizabeth Wieser</p>	<p>Date</p>